

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**OCTOBER 21, 2015**

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mr. Parnell called the meeting to order at 7:00 P.M.

**A. ROLL CALL**

Mr. Parnell – President	Mr. Grant - absent	Mr. Zambrano
Mrs. George – Vice President	Dr. Critelli	Mr. Covin
Mrs. Perez	Mr. Dangler	Mrs. Widdis

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

**Alvin L. Freeman, Assistant Superintendent of Schools**, introduced two students from the **Middle School and Audrey W. Clark School, Joseph Escriba and Gemma Massey**, who saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mr. Parnell made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken. All agenda attachments are available for public review.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

Motion was made by Mrs. George, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following item (D).

Ayes (8), Nays (0), Absent (1) Mr. Grant

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of September 29, 2015
- Executive Session minutes of September 29, 2015
- Regular Meeting minutes of September 30, 2015

E. **SECRETARY'S REPORT**

Motion was made by Mrs. Widdis, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (E-1).

Ayes (6), Nays (0), Abstain (2) Dr. Critelli and Mr. Zambrano, Absent (1) Mr. Grant

1. **BILLS AND CLAIMS – SEPTEMBER 24 - 30, 2015 AND OCTOBER 1 - 21, 2015 FOR CHRIST THE KING, ANDREW CRITELLI AND AMY'S YOGABILITIES**

That the Board approve the September 24 - 30, 2015 and October 1 - 21, 2015 bills and claims for Christ the King, Andrew Critelli and Amy's Yogabilities (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. Widdis, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (E-2 – 4).

Ayes (8), Nays (0), Absent (1) Mr. Grant

2. **BILLS AND CLAIMS – SEPTEMBER 24 - 30, 2015 AND OCTOBER 1 - 21, 2015 EXCLUDING CHRIST THE KING, ANDREW CRITELLI AND AMY'S YOGABILITIES**

That the Board approve the September 24 - 30, 2015 and October 1 - 21, 2015 bills and claims excluding Christ the King, Andrew Critelli and Amy's Yogabilities (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

3. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO –  
SEPTEMBER 30, 2015**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for September 31, 2015 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

4. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH  
SCHOOL STUDENT FUNDS AS OF SEPTEMBER 30, 2015**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of September 31, 2015 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS  
Long Branch, New Jersey

STUDENT REGISTRATION  
(as of September 30, 2015)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL			
	AAA	GLC	GRE	MA	JMFECLC	LWC	ELEM	MS	HS	TOTAL
<b>PreK</b>				286	234	282	<b>802</b>			<b>802</b>
<b>Kdg</b>		46		110	113	107	<b>376</b>			<b>376</b>
<b>1st</b>	121	170	97				<b>388</b>			<b>388</b>
<b>2nd</b>	81	147	114				<b>342</b>			<b>342</b>
<b>3rd</b>	129	166	125				<b>420</b>			<b>420</b>
<b>4th</b>	99	164	111				<b>374</b>			<b>374</b>
<b>5th</b>	118	145	117				<b>380</b>			<b>380</b>
<b>6th</b>							<b>0</b>	357		<b>357</b>
<b>7th</b>							<b>0</b>	359		<b>359</b>
<b>8th</b>							<b>0</b>	362		<b>362</b>
<b>9th</b>							<b>0</b>		387	<b>387</b>
<b>10th</b>							<b>0</b>		308	<b>308</b>
<b>11th</b>							<b>0</b>		320	<b>320</b>
<b>12th</b>							<b>0</b>		308	<b>308</b>
<b>MCI</b>	20						<b>20</b>	7	8	<b>35</b>
<b>MD</b>							<b>0</b>			<b>0</b>
<b>BD</b>							<b>0</b>	12	16	<b>28</b>
<b>LD</b>	20	32	52				<b>104</b>	24	14	<b>142</b>
<b>AUT</b>	15		15				<b>30</b>	14	3	<b>47</b>
<b>PD</b>						24	<b>24</b>			<b>24</b>
<b>OOD</b>	5	4	4			2	<b>15</b>	11	29	<b>55</b>
<b>Home Instruction</b>							<b>0</b>			<b>0</b>
<b>TOTAL</b>	<b>608</b>	<b>874</b>	<b>635</b>	<b>396</b>	<b>347</b>	<b>415</b>	<b>3275</b>	<b>1146</b>	<b>1393</b>	<b>5814</b>

September 2014 Figures									
AAA	GLC	GRE	MA	JMFECLC	LWC	MS	HS	TOTAL	
603	862	636	343	429	436	1122	1312	5743	

## **F. SUPERINTENDENTS REPORT**

### **1. RECOGNITION OF ACHIEVEMENT**

The Alliance for a Healthier Generation, founded by the American Health Association and the Clinton Foundation, will recognize Long Branch High School and Gregory School with a 2015 National Healthy Schools award for transforming its environment into a healthier place. Both schools were recognized at the Alliance's 2015 Leader's Summit in Washington, DC, October 2 - 3, 2015.

Presenter: Mrs. Schaffer

Honorees: LBHS; Gregory School; Sodexo

### **2. PRESENTATION OF AWARDS**

#### **A) DISTRICT VOLUNTEERS**

Monica Bason-Lynch  
Sandra Benedict  
Beth Vanbeuren  
Darlene Vazquez  
Shalika Whitley

#### **B) EMPLOYEE RECOGNITION - 25 YEARS OF SERVICE**

The Board and I would like to recognize the following employees who have attained (25) twenty-five years of service in the Long Branch Public Schools and present each of them with a watch:

**DONNA CIANFLONE**  
**CHRISTEN FRENKEL**  
**TYRONE HAMLIN**

**SUSAN MACCIOLI-BREWER**  
**LINDA SEARLES-STONE**  
**ANGEL VIVES**

#### **C) TEACHER OF THE MONTH – SEPTEMBER**

**DOREEN ORTEGA**, ESL Head Teacher, Middle School, presented by Mr. Parnell

#### **D) SUPPORT STAFF OF THE MONTH – SEPTEMBER**

**JACK STOVALL**, Instructional Assistant, Audrey W. Clark School, presented by Mr. Parnell

### **3. STUDENT COUNCIL LIAISON'S REPORT**

Shannon Nutley – Good evening Dr. Salvatore, members of the Board of Education, Central Office administration, faculty, parents and members of the community who are in attendance this evening. This is my monthly report. The Long Branch Middle School, led by Mr. Vitarello, has established a clear focus on building the future success of its students. New initiatives at the Middle School include an engineering program, a strong focus on building reading skills, and other various programs that promote career readiness. The Middle School has also benefitted from the

new Chromebook initiative where each student in the school has been provided with a Chromebook computer. This has enable the teaching staff to better service students by infusing 21<sup>st</sup> Century technology applications such as Google classroom and Google apps for education. Other important initiatives within the Middle School are Lego Mindstorm which helps infuse engineering into math classes, a school newspaper entitled the "Wise Wave", a coding club and makerspaces which helps students hone their problem-solving and critical thinking skills. Overall, the Middle School has developed a culture where students can be successful and prepare for future academic success.

Similar to the Middle School, the Audrey W. Clark School has established the goal of building student academic success. However, another main focus of the school is developing life skills of the students. Life Skills are incorporated into the curriculum through a specific rubric called the "Leadership CATT". This rubric provides students the opportunity to self assess and monitor their performance in key aspects of individual traits that will help compliment their educational goals. This includes character, accountability, teamwork and tolerance. An additional highlight of the Audrey W. Clark School is the focus on building community relationships and parent involvement in the education of its students. When I spoke with the principal Mrs. Vega, she proudly discussed how the parents and staff worked in collaboration to create an atmosphere of teamwork and unity. This approach has helped enable students of the Audrey W. Clark School to maximize their learning potential.

**4. SCHOOL PRESENTATION**

The Middle School will open with an 80's performance that is interrupted by a student who is traveling back in time from the future. The student then narrates and displays to the audience through video all of the great things happening in the future. The performance will close with a performance by Audrey W. Clark School students.

## **G. GENERAL ITEMS**

Motion was made by Mrs. George, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (G1 – 8).

Ayes (8), Nays (0), Absent (1) Mr. Grant

1. **APPROVAL OF TRANSPORTATION SERVICES WITH ESSEX REGIONAL EDUCATIONAL SERVICE COMMISSION**

That the Board approve/ratify the transportation to/from YCS Grace Hall, Newark, NJ for a Middle School student (ID# 010039009) residing in a group home. Transportation costs are from September 21, 2015 to December 1, 2015. The cost for transportation is \$298.20 per diem for 47 days for a total not to exceed \$14,015.40.

2. **APPROVAL OF TRANSPORTATION JOINTURE WITH MOESC**

That the Board approve/ratify the Special Education routes with Monmouth -Ocean Educational Services Commission for the 2015 summer at a cost of \$65,063.34.

3. **APPROVAL OF DISTRICT PRESCRIPTION PLAN RENEWAL**

That the Board approve the renewal of Benecard for the period of January 1, 2016 through December 31, 2016 at the rates listed below:

	<b><u>BENECARD</u></b>	<b><u>MAXOR</u></b>	<b><u>CAPITAL INSURANCE</u></b>	<b><u>HORIZON</u></b>
<b><u>Group 1000</u></b>	1/1/16 - 12/31/16	1/1/16 - 12/31/16	1/1/16 - 12/31/16	1/1/16 - 12/31/16
Single	<b>\$214.82</b>	\$214.82	\$261.28	\$260.74
Parent/Child(ren)	<b>\$375.76</b>	\$375.77	\$442.78	\$379.77
Couple	<b>\$429.63</b>	\$429.80	\$503.53	\$536.33
Family	<b>\$590.78</b>	\$590.91	\$685.78	\$724.77
<b><u>Group 2000</u></b>				
Single	<b>\$194.83</b>	\$188.01	\$238.28	\$205.32
Parent/Child(ren)	<b>\$340.79</b>	\$328.87	\$403.28	\$299.06
Couple	<b>\$389.66</b>	\$376.16	\$458.28	\$422.35
Family	<b>\$535.82</b>	\$517.16	\$623.53	\$570.74
<b><u>Group 3000</u></b>				
Single	<b>\$198.28</b>	\$192.54	\$245.28	\$203.99
Parent/Child(ren)	<b>\$346.84</b>	\$336.79	\$415.78	\$297.12
Couple	<b>\$396.53</b>	\$385.22	\$472.53	\$419.61
Family	<b>\$545.32</b>	\$529.62	\$643.03	\$567.04

**G. GENERAL ITEMS (continued)**

**4. APPROVAL TO ADVERTISE REQUEST FOR PROPOSAL FOR DEMAND RESPONSE**

That the Board approve the advertisement of a request for proposal for the administration of a demand response program.

**5. APPROVAL TO SUBMIT THE NJQSAC SOA TO THE COUNTY OFFICE**

That the Board approve the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurances (SOA) to the County office (which will be labeled **APPENDIX G-1** and made part of the permanent minutes upon Board approval).

**6. APPROVAL TO ACCEPT NJAHPERD MINI GRANT**

That the Board approve the acceptance of the New Jersey Association for Health, Physical Education, Recreation and Dance mini grant for a total of \$1,000 in supplies for the Middle School Physical Education Department.

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**7. APPROVAL TO FILE NCLB FY 2015 CARRYOVER**

That the Board approve the filing of the FY 2015 No Child Left Behind Act Grant Carry Over application in the amount of \$473,587. The breakdown of the carry-over amounts are as follows:

TITLE I Part A	\$ 71,319
TITLE II Part A	\$145,909
TITLE III	\$220,317
TITLE III IMM	\$ 36,042

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**8. APPROVAL OF CLASS OF 1949 SCHOLARSHIP**

That the Board approve the Class of 1949 scholarship to be given annually to a female and male graduating senior in the amount of \$1,250 each until existing funds have been exhausted.

Motion was made by Mrs. Perez, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (G9 – H5).

Ayes (7), Nays (0), Abstain (1) Mrs. Widdis, Absent (1) Mr. Grant

**9. APPROVAL OF ACTIVE RATES, COBRA AND CHAPTER 375 RATES**

That the Board approve the active rates, Cobra and Chapter 375 rates for major medical and prescription as listed on **APPENDIX G-2**.



**G. GENERAL ITEMS (continued)**

**10. GIFTS TO SCHOOL**

That the Board accept the following gifts to school indicated:

**Donated by:**

Dollar Tree Stores Inc.      \$800 in School Supplies

**11. ACCEPTANCE OF FINDINGS AND CAP OF THE FY 2013 ASSA/DRTRS AUDIT**

That the Board approve the following Resolution:

**RESOLUTION**

**WHEREAS**, the Board of Education has received an audit from the Office of Fiscal Accountability and Compliance (OFAC) for the FY13 ASSA/DRTRS Extraordinary Aid and Bilingual Aid, and

**WHEREAS**, the findings generated a recovery of \$84,945, and

**WHEREAS**, the Board is required to discuss these findings at a public Board meeting as well as the Corrective Action Plan, and

**WHEREAS**, the Board under OFAC regulations is allowed 30 days to submit additional documentation in order to reduce said recovery,

**NOW THEREFORE BE IT RESOLVED**, that the Board recognize the report as filed and will submit a Corrective Action Plan as required as well as additional information within the next 30 days in order to reduce the recovery of State Aid.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:            7  
Nays:            0  
Absent:        1 (Mr. Grant)  
Abstain:       1 (Mrs. Widdis)  
Date:            October 21, 2015

**H. PERSONNEL ACTION**

**Comments from the Personnel Committee Chair (APPENDIX H-1)**

**Comments from the Governance Committee Chair (APPENDIX H-2)**

**Comments from the Athletics Committee Chair (APPENDIX H-3)**

**1. RESOLUTION - ABOLISHMENT/CREATION OF SECRETARIAL POSITION (APPENDIX H-4)**

H. **PERSONNEL ACTION (continued)**

2. **APPOINTMENT OF CUSTODIANS**

That the Board approve the employment of the following named individuals as Custodians for the 2015-2016 school year.

**CHARLES DUKES\***, Morris Avenue School, at a salary of \$33,637, level 1, effective: October 22, 2015 (Acct#:11-000-262-100-000-05-00)(UPC#1428-05-OFB&G-CUST12)

**KARAHN MORRIS\***, George L. Catrambone School, at a salary of \$33,637, level 1, effective: October 22, 2015 (Acct#:11-000-262-100-000-09-00)(UPC#:1426-09-OFB&G-CUST12)

**CHRISTOPHER SANCHEZ\***, George L. Catrambone School, at a salary of \$33,637, level 1, effective: October 22, 2015 (Acct#:11-000-262-100-000-09-00)(UPC#1427-09-OFB&G-CUST12)

3. **APPOINTMENT OF SECRETARY**

That the Board approve the employment of the following named individual as Secretary for the 2015-2016 school year.

**STEFANIE LIPPI**, Anastasia School, at a salary of \$42,588, level 1, effective: November 2, 2015 (Acct#:15-000-240-105-000-03-00)(UPC#:1429-03-ELMPR-SEC123)

4. **RESIGNATION – STIPEND POSITION**

That the Board accept the resignation of the following individuals:

**WILLIAM LISA**, Boys/Girls Varsity Assistant Swim Coach, effective October 1, 2015.

5. **CHANGE OF TRAINING LEVEL**

That the Board approve a change in training level for the following individual effective November 1, 2015:

**ANDREW CRITELLI**, Amerigo A. Anastasia School teacher, to move from BA+30 to MA on teacher's salary guide.

**CLAUDIA NETTI**, High School teacher, to move from BA to BA+30 on teacher's salary guide.

Motion was made by Mrs. George, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (H6 – H8).

Ayes (8), Nays (0), Absent (1) Mr. Grant

6. **APPROVAL OF CONTINUATION OF EMPLOYMENT AND CONTRACT- LBFT**

That the Board approve the continuation of salaries for the following LBFT affiliated employees:

**Substitute Callers**

**\$5,205.00**

Jeanne Guzzi, Elementary

Cynthia Murphy, Middle School/High School

\*Denotes Personnel sworn in

H. **PERSONNEL ACTION (continued)**

7. **STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipends for the 2015-2016 school year:

**6<sup>th</sup> Period**

**\$4,500.00**

(MS) Christen Frenkel

8. **ANNUAL STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipend positions for the 2015-2016 school year:

**DISTRICT**

**Adult/ESL Evening Class Program teachers**

**\$24.21/hr.**

Linda Bennett (PreK-5 homework teacher)

**Building Security - Mischief Night (6pm-11pm)**

**\$15.00/hr.**

Cynthia Branch, Alfred Burrell, Michael Dennis, Paul Eschelbach, Cesare Iengo, Brenda Itzol, Terrence King, Lenor Langan, Joseph Lebron, Jessica Rodriguez, Robert Stout, Jack Stovall, James Sweeney, Carlos Vega

**Building Security - Halloween Night (6pm-11pm)**

**\$15.00/hr.**

Cynthia Branch, Alfred Burrell, Michael Dennis, Paul Eschelbach, Cesare Iengo, Brenda Itzol, Terrence King, Lenor Langan, Joseph Lebron, Robert Stout, Jack Stovall, James Sweeney, Carlos Vega

**MIDDLE SCHOOL**

**\$21.36/session**

**Substitute Lunchroom Monitors**

Diane Malinowski, Joseph Maratta, Elsa Villalobos

**ELEMENTARY SCHOOLS**

**Bilingual/ESL Advisor, Gr. 3-5**

**\$3,350.00**

Catarina Lopes

Motion was made by Dr. Critelli, seconded by Mrs. George and carried by roll call vote that the Board approve the following item (H9).

Ayes (7), Nays (0), Abstain (1) Mrs. Widdis, Absent (1) Mr. Grant

9. **PART-TIME AND STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipend positions for the 2015-2016 school year:

**DISTRICT**

**Equipment Operators for Snow Removal**

**\$25.00/hr.**

Cesare Iengo, Alberto Moreno, Kristopher Parker, Robert Stout, Jack Stovall, Nicholas Tranchina

H. **PERSONNEL ACTION (continued)**

9. **PART-TIME AND STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR (continued)**

**HIGH SCHOOL**

**African American Culture Club Co-Advisors**

**\$25.00/hr.**

Samilia Gharthey-Sam, Pierre Joseph

**MIDDLE SCHOOL - After School Programs**

**Problem Solving with LEGO Mindstorms**

**\$25.00/hr.**

Joseph Maratta, Cheryl Stavola, Amanda Roa-Rosales

**Innovate NJ STEM Program Advisor (Bilingual)**

**\$25.00/hr.**

Carlos Villacres

**Innovate NJ STEM Program Teachers**

**\$25.00/hr.**

(Session 1): Laurie Demuro, Amanda Roa-Rosales, Caitlin Rudisill, Elizabeth West, (Session 2): Laurie Demuro, Amanda Roa-Rosales, Caitlin Rudisill, Laura Widdis

**Innovate NJ Stem Program Homework Help Teachers**

**\$25.00/hr.**

(Session 1): Laura Widdis, (Session 2): Maria Torres

**AUDREY W. CLARK SCHOOL - After School Program**

**Lead to Succeed**

**\$25.00/hr.**

Daniel Brownridge, Nyema Roddy, Michelle Swobodzien

**ELEMENTARY - AFTER SCHOOL PROGRAMS**

**Dance Enrichment Program**

**\$25.00/hr.**

(AAA): Melissa Heggie

**Fine/Graphic Art Enrichment Program**

**\$25.00/hr.**

(AAA): Irina Kinley

**Vocal Music (Chorus) Enrichment Program**

**\$25.00/hr.**

(AAA): Lisa Zwerin

**Instrumental Music Enrichment Program**

**\$25.00/hr.**

(AAA): John Luckenbill

**Elementary Policy Debate Team (Enrichment)**

**\$25.00/hr.**

(AAA): Diane Wartmann

**ELA Extended Day Learning Program (funding w/CEIS Funds)**

**\$25.00/hr.**

(AAA): Jessica Alonzo, Pauline Cieri, Wallace Morales, Bernadette Sherman  
(GLC): Noelle Brown, Elaine Chavez, Laurie Demuro, Katie Gervolino, Jussara Lins, Michelle Morey, (GRE): Meredith Fleming, Cheryle Haynes, Erica Krumich, Antonia Laterza, MaryAnn Moriarty, Elizabeth Muscillo, Edna Newman, Cari Rock

H. **PERSONNEL ACTION (continued)**

9. **PART-TIME AND STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR (continued)**

**ELEMENTARY - AFTER SCHOOL PROGRAMS (continued)**

**Math Extended Day Learning Program (funding w/CEIS Funds)** **\$25.00/hr.**

(AAA): Brenda Itzol, Judith Louis, Noemia Vidazinha, (GLC): Beth Applegate, Maria LaSalle, Maria Manzo, Jose Melendez, Tarik Morrison, (GRE): Megan Farrell, Cheryle Haynes, Paula Keegan, Erica Krumich, Mary Ann Moriarty, Edna Newman, Thomas Odom, Laura Widdis

**Enrichment Extended Day Learning Program** **\$25.00/hr.**

(GLC): Kelly Stone, (GRE): Patricia Bruckner, Elizabeth Muscillo, Edna Newman, Laura Widdis

**LitPE Before School PE Program** **\$25.00/hr.**

Gregory Penta, Cari Rock

Motion was made by Mrs. George, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following items (H10 – 12).

Ayes (7), Nays (0), Abstain (1) Mrs. Perez, Absent (1) Mr. Grant

10. **COACHING/ATHLETIC STIPENDS – WINTER, 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the following coaching/athletic stipend positions for the 2015-2016 school year:

**HIGH SCHOOL**

**Boys Basketball**

Asst. Varsity Coach	Sean Fitzgerald	Step 6	<b>\$3,692.00</b>
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**B/G Swimming**

Asst. Varsity Coach	Nicholas Tranchina	Step 6	<b>\$2,856.00</b>
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11. **ELEMENTARY - 2015-2016 ATHLETIC EXTRA-CURRICULAR MINI CLINICS**

That the Board approve/ratify the following athletic extra-curricular mini-camp advisor positions for the 2015-2016 school year:

**Cheerleading** **\$1,100.00/season**

Brenda Itzol, Jessica Rodriguez

**Track**

Suraya Kornegay, Jack Stovall

**Wrestling**

Douglas Cornell, Tarik Morrison

**H. PERSONNEL ACTION (continued)**

**11. ELEMENTARY - 2015-2016 ATHLETIC EXTRA-CURRICULAR MINI CLINICS (continued)**

**Softball**

**\$1,100.00/season**

Laura Bland, Samantha Gallo

**Baseball**

Jeremy Martin, James Reilly

**Field Hockey**

Gina Keagle, Elisa Perez

**Soccer, Boys**

Brian Howell, Gina Vodola

**Soccer, Girls**

Katherine Gooch, Jessica Wegelin

**Volleyball, Boys**

Brenda Itzol, Richard Ricigliano

**Volleyball, Girls**

Edna Newman, Cari Rock

**Basketball, Boys**

Tarik Morrison, Joseph Whalen

**Basketball, Girls**

Katherine Gooch, Elisa Perez

**12. STAFF TRANSFER**

That the Board approve/ratify the transfer of the following staff transfer for the 2015-2016 school year:

**CESARE IENGO**, from Little Wave Infant & Toddlers Corridor Aide to Holy Trinity Corridor Aide.

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (H13 – I9).

Ayes (8), Nays (0), Absent (1) Mr. Grant

**13. SUBSTITUTE TEACHERS**

That the Board approve the following substitute teachers:

Akil Billy

Carolyn Cimusz

Marcia Fiore

Margaret Smith

Kristin Circelli

Christina Harding

**H. PERSONNEL ACTION (continued)**

**14. SUBSTITUTE INSTRUCTIONAL ASSISTANT**

That the board approve the following substitute instructional assistant:

Lisann Perrulli

**15. SUBSTITUTE CUSTODIAN**

That the board approve the following substitute custodian:

Edward Johnson

**16. FAMILY/MEDICAL LEAVE OF ABSENCES**

That the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-5.**

**17. ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-6.**

**18. APPROVAL TO CHARGE SALARIES TO FEDERAL GRANTS FOR FY2015**

That the Board ratify the following individual and their respective allocation of federal salaries to be charged to the federal grants for FY2015 as listed:

<u>Name</u>	<u>Grant</u>	<u>Amount</u>
Alexandra Troitino	IDEA Preschool (carry over)	\$1,001

**I. STUDENT ACTION**

**1. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

**2. FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

**3. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

**4. PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2015 – 2016 SCHOOL YEAR**

That the Board approve/ratify the placement of, and provide transportation for the 2015-2016 school year for the following out of district students:

**PROJECT ENTERPRISE, LLC. SOCIAL SKILLS PROGRAM**  
**JACKSON, NEW JERSEY**

Tuition: \$55/Day

Effective Dates: 9/14/2015-6/17/2016

ID#: 5291466536, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

4. **PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2015 – 2016 SCHOOL YEAR (continued)**

**CHILDREN'S CENTER OF MONMOUTH COUNTY, INC.**  
**NEPTUNE, NEW JERSEY**

Tuition: \$49,003.98/Student

Transportation

\*Extraordinary Services:

Effective Dates: 09/17/2015-06/30/2016

ID#: 9233452982, classified as Eligible for Special Education and Related Services

5. **RECOMMENDATION FOR ATYPICAL VOCATIONAL STUDENTS FOR PLACEMENT AND SHARED TIME MONMOUTH COUNTY CAREER CENTER FOR THE 2015-2016 SCHOOL YEAR**

Please approve the following recommended students for placement and transportation for the 2015-2016 school year:

Tuition: \$530.00/Student

Transportation:

Effective Dates: 09/03/2015-6/17/2016

ID#: 6531910409, classified as Eligible for Special Education and Related Services

ID#: 1879641011, classified as Eligible for Special Education and Related Services

6. **TERMINATION OF PLACEMENT FOR THE FOLLOWING TUITION-IN STUDENTS TO OUR DISTRICT FOR THE 2015-2016 SCHOOL YEAR**

That the Board terminate the placement of for the 2015-2016 school year for the following tuition-in students:

**WEST LONG BRANCH PUBLIC SCHOOL DISTRICT**

Student ID#: 4216633826

Placement: George L. Catrambone (GenEd /In-Class Resource Support)

Tuition: \$14,001.88/Year

Effective: 9/3/15

7. **APPROVAL OF THERAPY DOG INTERNATIONAL**

That the Board approve services for the 2015-2016 school year for the following services:

Therapy Dog International is a volunteer group organized to provide qualified handlers and their therapy dogs for visitation to hospitals, schools, and other facilities. The interaction between the therapy dog and the children is another excellent tool that can be incorporated into special education curriculum to elicit communication and relatedness. Therapy dogs help special needs students learn to communicate, relate and express feelings.

Upon approval, Therapy Dog International will make regular weekly or biweekly visits to the special education classes for children with autism, and cognitive impairments at Anastasia and Gregory Schools.



I. **STUDENT ACTION (continued)**

8. **PUPIL PERSONNEL CONTRACTED/CONSULTING SERVICES**

That the Board approve services for the 2015-2016 school year for the following contracted/consulting services:

**MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION**  
**TINTON FALLS, NEW JERSEY**

**Child Study Team Services**

Social Worker/Psychologists	(per diem)	\$380.00/Day
	(Hourly)	75.00/Hour
LDTTC	(per Diem)	480.00/Day
	(Hourly)	85.00/Hour
Speech	(Evaluation)	315.00/Evaluation
	(Services)	75.00/Hour
Occupational Therapy	(Evaluation)	305.00/Evaluation
	(Services)	115.00/Hourly
Physical Therapy	(Evaluation)	305.00/Evaluation
	(Services)	115.00/Hourly
Bi-Lingual	(Evaluation)	675.00/Evaluation
	(Hourly)	135.00/Hour

**Nursing Services**

Registered Nurse	\$51/Hour
Public School Certified Nurse	51/Hour
Licensed Practical Nurse	41/Hour

**Portuguese Social Worker**

Suzana Vieira	\$500.00/Evaluation
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9. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes indicated:

September 30, 2015

**RETIREMENT**

Mrs. Villani has a total of 24 years of service. This should have read - Mrs. Villani has a total of 25 years of service.

**CONFERENCES**

Edward Fedroff, High School Science Teacher, to attend NJ Science Convention sponsored by NJ Science Teachers Association to be held at Princeton Marriott Princeton, NJ on October 13, 2015.(ACCT# 15-000-223-500-169-01-00) at a cost of \$353.00. This should have read \$186.00.

Kerry Keating- Amerigo A. Anastasia School Social Worker, to attend the 33<sup>rd</sup> Annual Autism Conference sponsored by Autism New Jersey to be held at the Convention Center Atlantic City, NJ on October 15, 2015. (ACCT#11-000-219-592-312-11-44). This should have read - Kerry Keating- Amerigo A. Anastasia School Social Worker, to attend the 33<sup>rd</sup> Annual Autism Conference sponsored by Autism New Jersey to be held at the Convention Center Atlantic City, NJ on October 15-16, 2015. (ACCT#11-000-219-592-312-11-44).

9. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

Sheryl Zanni-District Behavioral Specialist, to attend the 33<sup>rd</sup> Annual Autism Conference sponsored by the Autism New Jersey to be held at the Convention Center Atlantic City, NJ on October 15, 2015. (11-000-219-592-312-11-44). She is being replaced by Jennifer Steffich to attend on October 16, 2015.

**APPROVAL OF AGREEMENT WITH ALTERNATIVE ENERGY CONSULTING LLC**

That the Board approve the agreement with Alternative Energy Consulting LLC for the purpose of managing the sale of Solar Renewable Energy Credits (SREC's) at a cost not to exceed \$5,400. This should have read \$5,700.

**PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2015 – 2016 SCHOOL YEAR**

Bayshore Jointure Commission DLC - Shore Center for Students with Autism - Effective Dates - 9/1/2015 - 6/30/2015. This should have read 6/30/16.

Neptune Township School District - Effective Dates - 9/02/2015 - 6/17/2015. This should have read 6/17/2016.

Ocean Academy - Effective Dates - 9/14/2015 - 6/20/2015. This should have read 6/20/2016.

September 16, 2015

**FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

SADE MONTGOMERY, George L. Catrambone School teacher from October 19, 2015 to January 22, 2016. This should have read from October 13, 2015 to January 14, 2016.

August 19, 2015

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

KIMBERLY PAGAN, Gregory School teacher, from November 12, 2015 to December 15, 2015. This should have read from November 17, 2015 to December 17, 2015.

June 24, 2015

**PUPIL PERSONNEL CONSULTANTS**

Power Play Pediatric Therapy, LLC-Occupational Therapy - \$85/hour. This should have read - Power Play Pediatric Therapy, LLC-Occupational Therapy - \$86/hour.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

Vincent Lepore  
38 Ocean Terrace  
Long Branch, NJ

Last evening at the Planning Board meeting the New Jersey Repertory Company made an informal application, a primer to the formal application. The formal application follows the informal within about 30 days. The dilemma is that there are no Planning Board meetings scheduled in November. The next meetings are December 1, 2015 and December 15, 2015. According to the resolution adopted at the last Board of Education meeting, the New Jersey Repertory Company was given until December 1, 2015 for movement before the Planning and

Zoning Boards. I recommend the Board continue to urge the municipal officials to set up a regular meeting of the Planning Board in November to expedite the application. My experience is that the process should be completed by February.

Paul Eschelbach  
LBSEA  
494 Broadway

I have distributed a paper regarding the upcoming Candidates Forum. The LBSEA does not support any candidate. We would like everyone's voice to be heard. The Forum will be held on Monday, October 26, 2015 at 7:00 P.M. here at the Middle School. Refreshments will be served. It will be moderated by a representative from the League of Women Voters. I would like all candidates to attend because I believe it is important to have an exchange of ideas.

Mr. Dangler – Have you received attendance confirmation from all of the candidates?

Mr. Eschelbach – I have 3 confirmed, 1 possible and I will contact the other 2.

Mr. Eschelbach – Also I want to make the Board aware that the Long Branch school district has been the focus of an Emmy award winning television show "Classroom Close Up". A segment was done last year that deals with the Pre-School community at JMF. The show began airing on October 16, 2015. It can be accessed at [classroomcloseup.org](http://classroomcloseup.org). A classroom at the High School was also filmed with Bob Clark on how he uses technology to teach music.

**K     ADJOURNMENT – 8:03 P.M.**

There being no further discussion, motion was made by Dr. Critelli, seconded by Mrs. Perez and carried by roll call vote that the Board adjourn the meeting at 8:03 P.M.  
Ayes (8), Nays (0), Absent (1) Mr. Grant

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

**LONG BRANCH PUBLIC SCHOOLS**  
Long Branch, New Jersey

**PERSONNEL COMMITTEE MEETING**  
October 14, 2015  
6:15 p.m.

In Attendance:

**COMMITTEE MEMBERS:**

Michele Critelli, Ed. D. Chair  
Lucille M. Perez  
Bill Dangler  
James Parnell

**ADMINISTRATORS:**

Michael Salvatore, Ph. D.  
Alvin L. Freeman  
JanetLynn Dudick

1. **Open Positions - 2015-2016**
  - (1) – Technician
  - (4) - Custodians
  - (1) - Secretary

2. **Workers' Compensation**  
3 employees out of work

Reported July 1, 2015 – October 7, 2015 5 injuries

**Year to date TOTAL        8**

- 2    job related (coaching, recess, equipment, directly related to job)
- 5    caused by employee (bent finger, tripped, back strain)
- 1    caused by student

3. **Other employee information**

\*\*\*\*\*

**GOALS:**

*The committee members will actively participate in professional dialogue pertaining to personnel with specific focus towards the teacher evaluation, student growth objectives, student growth percentiles and PARCC.*

*The committee members will seek professional learning experiences pertaining to personnel with specific focus towards: teacher evaluation, student growth objectives, student growth percentiles and PARCC*

**LONG BRANCH PUBLIC SCHOOLS**

Long Branch, New Jersey

**GOVERNANCE COMMITTEE MEETING**

October 14, 2015

5:00 pm

In Attendance:

**COMMITTEE MEMBERS:**

Mary George, Chair

Donald Covin

Rose Widdis

**ADMINISTRATORS:**

Michael Salvatore, Ph. D.

Alvin L. Freeman

JanetLynn Dudick

**1. Policy & Regulation**

**3000 & 4000 TEACHING & SUPPORT STAFF MEMBERS**

**Policy 3322/Policy 4322 – Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (Revised)**

The constantly changing methods in which people communicate using electronic devices require an update to Policy Guides 3322 and 4322 regarding a staff member's use of personal cellular telephones for non-school related, personal matters during the workday. These revised Guides define the methods of communication to include text-messaging and posting on social networking sites and the devices in which such communications are made including tablets and other electronic devices. These Policy Guides have been updated to expand the mode of communication and the devices used for non-school related, personal matters during the workday. The Guides also include various options for acceptable times for such communications and an option requiring staff members to have such devices outside the view of others when performing assigned school district responsibilities. These Policy Guides are not mandated and adoption of these Guides or any other Policy on the issue is a local district decision.

**5000 PUPILS**

**Policy 5330 – Administration of Medication (Revised)**

**Regulation 5330 – Administration of Medication (Revised)**

Public Law 2015, Chapter 13 concerning the emergency administration of epinephrine to students for anaphylaxis was signed into law and is effective beginning the 2015-2016 school year. The law amends provisions of N.J.S.A. 18A:40-12.5 and 12.6 permitting the school nurse or trained designee to administer epinephrine via an auto-injector mechanism to any student without a known history of anaphylaxis or to any student whose parent has not met the requirements for the nurse or designee to administer epinephrine when the nurse or trained designee believes in good faith the student is having an anaphylactic reaction. The amendments

also require a school district to have a supply of epinephrine auto-injectors in a secure, but unlocked and easily accessible location in the school under a standing protocol from a licensed physician or advanced practice nurse. The amendments also provide immunity from liability for good faith actions of school employees, nurses, agents of the Board, and for physicians and advanced practice nurses. Policy and Regulation Guides 5330 have been revised to incorporate these new requirements which are mandated. The Policy and Regulation Guides are mandated and must be adopted by the Board.

### **Policy 5339 – Screening for Dyslexia (Revised)**

There have been some additional statutes regarding dyslexia which are required to be incorporated into Policy Guide 5339 – Screening for Dyslexia. One additional statute requires the New Jersey Department of Education (NJDOE) to incorporate the International Dyslexia Association's definition of dyslexia into Chapter 14 of Title 6A of the Administrative Code. The NJDOE will incorporate the definition into Chapter 14 when the Chapter is opened for amendment. In the interim, the NJDOE, in an April 15, 2014 Memorandum, provided the definition of dyslexia that school districts should be using. This definition has been incorporated into the revised Policy Guide 5339. In addition, the reading disabilities professional development requirement of N.J.S.A. 18A:6-131 for specific teaching staff members has also been incorporated into the revised Policy Guide. This Policy Guide is mandated.

### **Policy 5561 – Use of Physical Restraint (New) Regulation 5661 – Use of Physical Restraint (New)**

Several districts have requested policy guidance regarding the use of physical restraint. N.J.S.A. 18A:6-1 permits the use of reasonable force to control a pupil for certain emergency situations outlined in N.J.S.A. 18A:6-1. The use of physical restraint in schools is the subject of much debate. Although New Jersey law expressly permits the use of reasonable force to control a pupil in an emergency situation, there is no statute or code to provide specific guidance on the use of physical restraint. Policy and Regulation Guides 5561 were developed upon reviewing the current research and other State laws regarding the use of physical restraints. These Guides provide a very conservative approach to the use of physical restraint by school staff members in an emergency situation. These Guides should be reviewed by district staff members and may be revised to meet a district's individual needs. The district may want to review this issue with the Board Attorney and insurance specialist in making a decision if adoption of these Guides may be beneficial in the school district.

### **Policy 5615 – Suspected Gang Activity (Revised)**

Policy Guide 5615 – Suspected Gang Activity has been revised to include a few new matters. The legal definition of a "criminal street gang" as defined in N.J.S.A. 2C:33-29 and the gang training requirement for administrators in accordance with N.J.S.A. 52:17B-4.7 have been inserted into Policy Guide 5615. In addition, Policy Guide 5615 has been revised to indicate any unacceptable conduct that is, or may be, gang-related will be reported to local law enforcement.

### **Policy 5756 – Transgender Students (Revised)**

Policy Guide 5756 has been revised to provide some additional detail regarding a school district's legal requirement to provide equal educational opportunities and equal access to transgender students.

The existing Policy Guide's language regarding accommodations for transgender students is of a general nature indicating the parent and student will meet with school district administration to discuss accommodating the needs of transgender students on such issues as names and pronouns, student records, restrooms, and locker rooms. The revised Guide provides a district the option of keeping the general language or a second option with more detailed provisions for a transgender student. A district may select either option. In the event the district wants to adopt this Policy Guide with the option providing more details, special attention should be given to the language regarding a transgender student's participation in interscholastic athletics, intramural programs, and physical education classes. NJSIAA's Constitution has eligibility requirements for a transgender student's participation in interscholastic programs that are incorporated by reference into the optional detailed language of this Guide. This optional detailed language also uses the same eligibility requirements for a transgender student's participation in the district's intramural athletic programs. NJSIAA's eligibility requirements are similar to eligibility requirements in other States for high school athletics and for participation in college intramural programs. The optional detailed language indicates a transgender student's participation in physical education classes would be consistent with the student's gender identity. Although the detailed language in this Policy Guide is optional, providing equal educational opportunities and equal access to transgender students is not optional and a school district may find the detailed language helpful in understanding a school district's responsibilities in this area of the law.

The revised Guide continues to require the parent of a student to be involved in the child's gender identity and includes a new section and a process when a student no longer identifies with a previously asserted gender other than their gender at birth. Federal and New Jersey law prohibits discrimination in schools based on gender identity or expression. A Board of Education is not required to adopt a Transgender Policy, but is required to comply with the law regarding equal opportunity and access for transgender students. The district may want to consult the Board Attorney on this issue.

## **8000 OPERATIONS**

### **Policy 8540 – School Nutrition Programs (Revised)**

### **Regulation 8540 – Free and Reduced Rate Meals (Abolished)**

Policy Guide 8540 has been revised to address several issues. Revised Policy Guide 8540 addresses requirements for all School Nutrition Programs of the New Jersey Department of Agriculture including the National School Lunch Program, the School Breakfast Program, the After-School Snack Program, and the Special Milk Program. This revised Policy Guide will be applicable for any school district that operates any of these programs. In addition, Regulation 8540 should be abolished as this Regulation provided detailed requirements of the School Lunch Program as outlined in the New Jersey Department of Agriculture Agreement. As terms in this Agreement change often, the revised Policy Guide incorporates this Agreement and its requirements by reference, meaning the Board will not need to revise the Regulation Guide every time the Agreement is revised, which could be every year. Therefore, new language inserted into revised Policy Guide 8540 indicates the district will comply with the requirements or provisions of the Agreement with the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture. This will eliminate the need to update this Policy or Regulation Guide each time a requirement of the school district is changed by the United States or New Jersey Department of Agriculture. Also, the revised Policy Guide indicates the person authorized to initially review and determine eligibility will be designated in an annual letter to the parent. Revised Policy Guide 8540 also indicates the hearing officer for parent appeals of eligibility determinations will be designated by the School Business Administrator/Board Secretary and decisions of the hearing officer are appealable to the School

Business Administrator/Board Secretary. A district may assign these responsibilities to another administrative staff member; however, most districts assign these responsibilities to the School Business Administrator/Board Secretary. In addition, the title of Policy Guide 8540 has been changed to School Nutrition Programs.

### **8550 – Outstanding Food Service Charges (New)**

Public Law 2015, Chapter 15 codified at N.J.S.A. 18A:33-21, permits a school district to withhold serving breakfast or lunch to a student when the student's breakfast or lunch bill is in arrears. The new law requires several notices be sent to the parent before breakfast or lunch can be denied to a student. A new Policy Guide 8550 – Outstanding Food Service Charges has been developed that incorporates the provisions of N.J.S.A. 18A:33-21. However, an option has been included in the Policy Guide that in lieu of denying the student breakfast or lunch if the parent has not made full payment after a second notice the school district will continue providing a "basic" breakfast or lunch for the child. Also included in the Policy Guide, but not a provision of N.J.S.A. 18A:33-21, is the school district will report a parent's failure to provide breakfast or lunch for a child to the New Jersey Department of Children and Families. N.J.S.A. 9:6-1 indicates neglect of a child consists of anyone having custody or control of the child willfully failing to provide proper and sufficient food. Policy Guide 8550 should be adopted if a district's food service program provides a student breakfast or lunch on credit or if the program has students that are in arrears and the district is looking for a way to receive payment.

### **Policy 8820 – Opening Exercises/Ceremonies (Revised)**

Policy Guide 8820 regarding opening exercises has been revised to align with the Pledge of Allegiance requirements in N.J.S.A. 18A:36-3. This Policy Guide has also been revised to remove the requirement that a parent of a student who objects to saluting the flag be required to submit a written statement of the student's conscientious objection. This requirement may be subject to a constitutional challenge and does not appear to be a practical concern in school districts. In addition, ceremonies and observances as outlined in N.J.S.A. 18A have been added to this Policy Guide. Policy Guide 8820 title h has been changed to Opening Exercises/Ceremonies.

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### **GOALS:**

*The committee members will actively participate in professional dialog pertaining to policy with specific focus towards the common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.*

*The committee members will seek professional learning experiences pertaining to policy with specific focus towards: common core state standards, teacher evaluation, student growth objectives, student growth percentiles, and PARCC.*



**ATHLETIC COMMITTEE MEETING****October 13, 2015****5:00 p.m.****MINUTES****COMMITTEE MEMBERS:**

Bill Dangler, Chair

Lucille Perez

James Parnell

**ADMINISTRATORS:**

Michael Salvatore, Ph.D.

Alvin L. Freeman

Jason Corley, CAA

**DISCUSSION:**

- I. Change in NJSIAA classification
  - North 2, Group IV - Football, Wrestling, Basketball
- II. 2016-2017/ 2017-2018 Shore Conference Re-Alignment
  - Lost: Neptune, Colts Neck, RBR
  - Gain: Middletown North & South, Manasquan, Monmouth Regional
  - Shore Conference Scheduling dates: Fall: October 16, 2015; Winter: January 22, 2016; Spring: March 11, 2016
- III. Re-Structure of Middle School Sports  
(2016-2017 based on coaching surveys organizational demands)
  - 6 Grade Team (3) Game Schedule: Field Hockey, Soccer, Basketball, Track & Field
- IV. Additional Sports Proposal  
(2016-2017 based on school surveys)
  - MS: Football, Lacrosse, Volleyball, Swimming
  - HS: Surfing, Crew
- V. Sam Mill's Re-Recognition
  - Spring Pep Rally

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**ATHLETICS COMMITTEE GOALS**

The committee members will actively participate in professional dialog pertaining to the budget development of the athletic department, as well as processes to determine athletic eligibility/ineligibility for student-athletes.

The committee members will seek professional learning experiences pertaining to the following: NJSIAA and NCAA regulations for high school student athletes; educational code; NJ statute; federal guidelines; and policy revisions pertaining to athletics.

RESOLUTION

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED** that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, in order to accommodate the needs of the Amerigo A. Anastasia School, hereby abolishes the position of (1) 10-month secretary (UPC: 0459-03-ELMPR-SEC103, ACCT NO.: 15-000-240-105-000-03-00) and creates the position of (1) 12-month secretary. (UPC: 1429-03-ELMPR-SEC123, ACCT NO.: 15-000-240-105-000-03-00)

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 7  
Nays: 0  
Abstain: 1 (Mrs. Widdis)  
Absent: 1 (Mr. Grant)  
Date: October 21, 2015

**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

That the Board approve/ratify intent to return from family/medical leave of absence for the following named individuals:

**LINDSEY BUERKLE**, Pupil Personnel Services school psychologist, for October 5, 2015.

**TARA EBERT**, Joseph M. Ferraina Early Childhood Learning Center teacher, effective October 1, 2015.

**JORGE MOTA**, Morris Avenue School corridor/safe school person, effective October 5, 2015.

**CORRENE RODAS**, Amerigo A. Anastasia School teacher, effective October 6, 2015.

**CARRIE CHO**, Lenna W. Conrow School teacher, effective November 11, 2015.

**SAMUEL BREWER**, District Maintenance person, effective October 15, 2015.

**KELLY McOMBER**, District Supervisor Communications & Special Programs, effective October 19, 2015.

**SHERYL ZANNI**, Pupil Personnel Services teacher, effective October 15, 2015.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

That the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

**LINDSEY BUERKLE**, Pupil Personnel Services school psychologist, from September 21, 2015 to October 1, 2015.

**KIMBERLY CORSO**, George L. Catrambone School teacher, from September 8, 2015 to December 18, 2015.

**KATHERINE D'ELIA**, Middle School teacher, from December 7, 2015 to February 26, 2016.

**DONNA FOGLER**, Gregory School teacher, from September 30, 2015 to October 13, 2015.

**BARBARA HUNT**, Lenna W. Conrow School instructional assistant, from September 9, 2015 to September 22, 2015.

**AMANDA MACDONALD**, George L. Catrambone School, teacher, from February 17, 2016 to April 25, 2016.

**JORGE MOTA**, Morris Avenue School corridor aide/safe school person, from September 18, 2015 to October 2, 2015.

**RENE' YENNELLA**, Lenna W. Conrow School teacher, from January 4, 2016 to February 25, 2016.

**DOMINICK AZZARONE**, District bus driver, September 24, 2015 to November 10, 2015.

**SAMILIA GHARTEY-SAM**, social worker, from September 30, 2015 to October 30, 2015.

**KRISTINE VILLANO**, Alternative Academy teacher, from October 29, 2015 to November 13, 2015.

**RENE YENNELLA**, Lenna W. Conrow School teacher, from January 4, 2016 to February 25, 2016.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS**

That the Board approve/ratify a family/medical leave of absence using paid days for the following named individuals:

**LINDSEY BUERKLE**, Pupil Personnel Services school psychologist, for October 2, 2015.

**BARBARA HUNT**, Lenna W. Conrow School instructional assistant, from September 23, 2015 to October 9, 2015.

**SAMUEL BREWER**, District Maintenance person, from October 12, 2015 to October 14, 2015.

**FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

That the Board approve/ratify family/medical leave of absence without pay:

**KATHERINE D'ELIA**, Middle School teacher, from February 29, 2016 to April 13, 2016.

**BARBARA HUNT**, Lenna W. Conrow School instructional assistant, from October 10, 2015 to December 15, 2015.

**AMANDA MACDONALD**, George L. Catrambone School teacher, from April 26, 2016 to June 17, 2016.

**RENE' YENNELLA**, Lenna W. Conrow School teacher, from February 26, 2016 to April 13, 2016.

**KELLY McOMBER**, District Supervisor Communications & Special Programs, from October 5, 2015 to October 16, 2015.

**RENE YENNELLA**, Lenna W. Conrow School teacher, from February 26, 2016 to April 13, 2016.

**EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

That the Board approve/ratify family/medical leave of absence using sick days:

**CORRENE RODAS**, Amerigo A. Anastasia School teacher, from September 26, 2015 to October 5, 2015.

**EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS**

That the Board approve/ratify family/medical leave of absence using paid days:

**KELLY McOMBER**, District Supervisor Communications & Special Programs, from August 20, 2015 to October 8, 2015.

## CONFERENCES

## APPENDIX H-6

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

**MICHAEL SALVATORE, Ph.D.**

not to exceed **\$2,000.00**

Superintendent of Schools, to attend the 2016 National Conference on Education sponsored by the American Association of School Administrators to be held in Phoenix, AZ on February 11-13, 2016. (ACCT# 11-000-230-585-390-12-44.)

**ALVIN L. FREEMAN**

not to exceed **\$2,000.00**

Assistant Superintendent of Schools, to attend the 2016 National Conference on Education sponsored by the American Association of School Administrators to be held in Phoenix, AZ on February 11-13, 2016. (ACCT# 11-000-230-585-390-12-44.)

**CLAUDIA NETTI**

**\$171.00**

High School Spanish Teacher, to attend Teaching Proficiency through Reading and Storytelling sponsored by Blaine Ray Workshops to be held at Comfort Suites, Newark, NJ on February 25-26, 2016. (ACCT# 15-000-240-500-167-01-44).

**NELYDA PEREZ**

**\$676.04**

Director of Pupil Personnel Services, to attend Language Difference or Learning Need: Special Education Consideration for English Language Learners sponsored by New Jersey Principal and Supervisor Association and Foundation for Educational Administration to be held at the FEA Convention Center, Monroe Township, NJ on November 13, 2015. (ACCT# 20-241-200-500-241-20-00).

**LINDA TRAFECANTE**

**\$218.00**

Gregory School Psychologist, to attend Yoga and Mindfulness in the Classroom sponsored by New Jersey Principal and Supervisor Association and Foundation for Educational Administration to be held at Sheraton, Edison, NJ on December 14, 2015 (ACCT# 11-000-219-592-312-11-44).

**JENA VALDIVIEZO**

not to exceed **\$1000.00**

6-12 Science Supervisor, to attend the Revolutionary Science Conference sponsored by National Science Teachers Association to be held at the Philadelphia Marriott Downtown in Philadelphia, PA on November 12-14, 2015 (ACCT# 11-000-230-585-390-12-44).

**Monthly HIB Report**

Reporting Period- September 29, 2015 – October 21, 2015

**Summary:**

Total: Eight (8) HIB investigations, six (6) confirmed as HIB.

**Audrey W. Clark School**

One (1) investigation, one (1) incident confirmed as HIB

**High School**

One (1) investigation, one (1) incident confirmed as HIB

**Middle School**

Six (6) investigations, four (4) incidents confirmed as HIB

\*All other schools had no HIB cases to report.

**PLACEMENT OF STUDENTS ON HOME INSTRUCTION**

ID# 4484130818, classified student

NOTE: Physician recommended Home Instruction.

ID# 6109390500, non-classified student

NOTE: Student has been admitted to Monmouth Medical Center's Children's Crisis Intervention Services on 9/30/2015. Education Inc. is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 5486946451, non-classified student

NOTE: Home Instruction has been extended until October 28, 2015

ID# 6976451187, non-classified student

NOTE: Home Instruction has been extended for one month.

**TERMINATION OF STUDENTS ON HOME INSTRUCTION**

ID#4484130818, classified student

NOTE: Student was cleared to go back to school.

ID# 8132778924, classified student

NOTE: Student was cleared to go back to school.

ID# 6109390500, non-classified student

NOTE: Student was cleared to go back to school.

ID# 7118648179, classified student

Note: Student was cleared to go back to school.

ID#70349217424, classified student

NOTE: Student was cleared to go back to school.